

**SUGGESTED CRITERIA FOR  
EVALUATING CONSULTANTS FOR  
DIAGNOSTIC STUDIES**

**LAKE AND RIVER ENHANCEMENT (LARE) PROGRAM  
IDNR DIVISION OF FISH AND WILDLIFE**

**I. Experience and references**

- A. Years of relevant experience
- B. References
- C. Evidence of ability to solve problems from an innovative approach
- D. Examples of prior relevant products

**II. Expertise**

- A. Understanding of the watershed evaluation and recommendation process
- B. Understanding of natural resource management and ecological principles
- C. Evidence of administrative skills
- D. Experience in biological sampling and analysis
- E. Evidence of flexibility in sampling schedules
- F. Access to adequate laboratory facilities
- G. Experience in land use and agricultural analysis
- H. Experience in public presentations
- I. Appropriate in-house personnel or subcontracting
- J. Evidence of ability to coordinate closely with local entities
- K. Experience in compiling, writing, and editing technical documents

**III. Cost-effective price**

- A. Intensity of effort reflects program goals - level of resolution in analysis
- B. Accommodates in-kind services by local entity
- C. Outlines cost in clear and appropriate categories
- D. Timely schedule of events for completing project

**IV. Quality of applicant's proposal**

- A. Complete - matches scope of study
- B. Well-organized and creative format
- C. Clarity - presentation format and readability
- D. Feasible approach to accomplishing project objectives