



INDIANA  
**WORKFORCE**  
DEVELOPMENT  
AND ITS **WorkOne** CENTERS

## MEMORANDUM

TO: State Vocational Directors

FROM: Christopher Deaton  
Director of Adult/Career and Technical Education

DATE: February 8, 2012

SUBJECT: Terminology/Definitions for Perkins IV

The Department of Workforce Development has gotten guidance from the U.S. Department of Education Office of Vocational and Adult Education on definitions for some of the important terms from the core indicators under Perkins IV. This memo is to inform you of these changes so that you will be able to report data to these new definitions.

A CTE PARTICIPANT is:

A CTE student who has earned one (1) or more credits in any career and technical education program area.

A CONCENTRATOR is:

A student who has earned at least six (6) credits in designated CTE courses in a single state approved Career Pathway.

A PROGRAM SEQUENCE is:

A group of at least two related courses, usually in sequential order.

A COMPLETER is:

CTE Concentrator who has taken the state-specified pathway assessment in a state approved College and Career Pathway (revised January 2012).

An **Indiana College and Career Pathway** (Program of Study) is:

An aligned sequence of secondary and, in most cases, postsecondary courses that leads to an industry-recognized credential or technical certification, or an associates or baccalaureate degree at an accredited postsecondary institution, or a registered apprenticeship in:

- 1) An occupation labeled as High Wage and Moderate/High Demand in Indiana, or
- 2) An occupation within the eight emerging career areas identified in the Indiana Strategic Skills Initiative, or
- 3) An occupation approved by the CTE Advisory Committee.