



ISSUE CLARIFICATION

NUMBER: 03-502-042

DATE: May 2002

TOPIC: Other Early Intervention Services

RELEVANT SECTIONS OF THE MANUAL:

Policies and Procedures, Section 18
Service Definitions

AUDIENCE: Service Providers
Service Coordinators
SPOE Staff

ISSUE FOR CLARIFICATION:

The use of Other Early Intervention Services (OEIS) and procedure for requesting OEIS.

CLARIFICATION:

- Other Early Intervention Services include such services as: Interpreter, Behavior Therapy/Intervention, and possibly any service identified on the IFSP as a needed service but not one of the 16 First Steps approved services.
- These services are directly related to the child's disability or developmental delay, and must be documented in the IFSP under at least one Outcome with further documentation in the child's EI record as to this relationship.
- Other Early Intervention Services must always be prior approved by a Program Consultant for ongoing services.
- The Other Early Intervention Services must be provided by personnel who have met state approved or recognized certification, licensing, registration, or other comparable requirements for the discipline, and are an enrolled First Steps provider.
- Documentation of the need for the services must be in the child's file and must be reviewed quarterly.
- General coordination, preparation, documentation and report development time is not billable time but rather the cost of these activities are included in the rate per unit of the direct services.
- Interpreter services should be used to ensure that families are informed and involved from the beginning of their participation with the First Steps system. Periodically interpreter services may be utilized to involve the family during parent education and to ensure that families are aware of their rights and procedural safeguards.

- Licensed Mental Health Counselors (LMHC), Behavior Therapist/Interventionist cannot perform evaluations. A Psychiatrist, Psychologist or Developmental Pediatrician must support the teams recommendation for these services. Services should be provided in conjunction with the referring Psychiatrist, Psychologist or Developmental Pediatrician. With prior approval, the providers may participate in the IFSP meeting and ongoing assessment of child and family needs.
- Other early intervention not listed above will be reviewed on an individual basis and must be prior approved by the Bureau of Child Development.

Procedure for Requesting Other Early Intervention Services:

- 1) The IFSP team must identify an OEIS as a needed service and provide justification to the Service Coordinator.
- 2) The Service Coordinator completes the Prior Approval form, signed by the IFSP team, including a copy of the justification, related outcome, name of provider, and per unit cost of service. This information is then faxed to the Program Consultant.
- 3) The Program Consultant reviews the request, makes the determination, and faxes the response to the Service Coordinator.

Please retain this Clarification in your Implementation/Practice Manual in the designated Section. If you have questions about this document, please contact your First Steps County Consultant.