



Indiana CLEAN Community Challenge Annual Performance Report

State Form 53116 (R / 3-09)
Indiana Department of Environmental Management
CLEAN Community Challenge

Indiana Department of Environmental Management
Office of Pollution Prevention and Technical Assistance
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Indianapolis, IN 46204-2251
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www.cleancommunities.IN.gov

The Indiana CLEAN Community Challenge Annual Performance Report should demonstrate progress toward objectives and targets AND certify CLEAN Community Challenge requirements continue to be achieved. The Annual Performance Report should include the status of projects committed to in your community's original application, results of completed projects, and assurance that an annual Quality of Life Plan review was conducted by your community. Indiana CLEAN Communities must submit an Annual Performance Report two months after the anniversary of their CLEAN Community designation date.

Please do not include any confidential community or business information in your Annual Performance Report. Public access laws require IDEM to make the Annual Performance Report publicly available, which may include posting all portions of your report on the Indiana CLEAN Community Challenge Web site.

Your Annual Performance Report should be reviewed and signed by a senior manager at your community prior to submittal. Once signed, fax or mail the report to IDEM. If you have any questions, please contact the CLEAN Community Challenge Program Manager at 800-988-7901.

COMMUNITY INFORMATION

Name of Community City of Jasper
Street Address (number and street) 610 Main Street
City, State, ZIP Code Jasper, Indiana 47546
Web site www.jasperindiana.gov

CONTACT INFORMATION

Name of Contact Lois Kuntz and Sandy Hemmerlein
Title Mayor's Assistant/Stakeholder Committee Leader City Attorney/Stakeholder Committee Leader
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Mailing Address (number and street) 610 Main Street, P.O. Box 29
City, State, ZIP Code Jasper IN 47546
Reporting Period Dates (month, day, year) March 9, 2010 - March 8, 2011
If this is your third Annual Performance Report, do you wish to renew your Indiana CLEAN Community Challenge designation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, your community will need to provide five new objectives and targets in the Continual Environmental Improvement section of this report.

ENVIRONMENTAL MEDIA ACTIVITIES

Please identify the five objectives and targets in your Quality of Life Plan and describe the baseline measurement, the progress made during the past year, future plans for achieving each target, and any cost savings experienced as a result of the target.	
Environmental Media Activity #1	
Objective Recycle Used Oil Filters	
Target Recycle 100% of used oil filters in Park, Wastewater, Street and Electric Departments by March, 2013	
Baseline	Progress Made
Oil filters were inventoried to create a baseline with all new purchases being added to inventory.	Calendar year 2010 Progress made Data tracking system created, collection points established Calendar year 2011 Progress made Continued educating all effected employees on procedure Hurdles overcome Creating data tracking system and using it consistently
Upcoming Plans to Achieve Target	Cost Savings
Effected Departments will continue to track to be sure 100% of filters are recycled.	City is paying to have oil filters recycled. Savings are not in dollars, but in environmental impact.
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met. N/A	

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Environmental Media Activity #2	
Objective Recycle Used Fluorescent Bulbs	
Target Recycle 100% of municipally generated fluorescent bulbs by March, 2013	
Baseline	Progress Made
Bulbs are inventoried in each building as they are added to the program to create a baseline for tracking system.	<p>Calendar year 2010 Progress made Created tracking system, established collection point, started recycling at City Hall</p> <p>Calendar year 2011 Progress made Now recycling bulbs at Wastewater, 3 Fire Stations, Police Station, Park Department Maintenance Building and Park Department's Habig Center</p> <p>Hurdles overcome Creating data tracking system and using it consistently</p>
Upcoming Plans to Achieve Target	Cost Savings
Continue to add Buildings and/or Departments to the program	City is paying to have fluorescent bulbs recycled. Savings are not in dollars, but in environmental impact.
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met. N/A	

Environmental Media Activity #3	
Objective Reducing Electricity Usage in City Hall	
Target Reduce Electricity Usage in City Hall by 5% by March, 2013	
Baseline	Progress Made
2008 Electricity Usage	<p>Calendar year 2010 Progress made Developed Standard Operating Procedures and educated employees on them</p> <p>Calendar year 2011 Progress made Continue to follow Standard Operating Procedures</p> <p>Hurdles overcome Employees were not convinced that their small actions could help meet our target, i.e. turning off lights while out of offices, restrooms, etc.</p>
Upcoming Plans to Achieve Target	Cost Savings
Continue to follow Standard Operating Procedures	<p>Total charges for Baseline Jan-Feb 17, 2008 and Oct 20-Dec 2008: \$16,516.29</p> <p>Total charges for October 20, 2010 through February 17, 2011: \$13,490.32</p> <p>Total Cost Savings for this time period: \$3,025.97</p> <p>Total Kilowatt usage for this time period: 215,820 kwh to 142,080 kwh (34.17% decrease)</p>
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met. N/A	

Environmental Media Activity #4	
Objective Forestry/Landscape Program	
Target Plant at least 100 native trees annually on City Property	
Baseline	Progress Made
Identified areas where invasive trees need to be cleared and where additional trees need planted.	<p>Calendar year 2010 Progress made Developed tracking sheets, planted 100 trees, had a tree give-away day for the community, removed invasive species</p> <p>Calendar year 2011 Progress made Ordered trees for 2011 planting and give-aways</p> <p>Hurdles overcome Developing tracking system</p>

Upcoming Plans to Achieve Target	Cost Savings
Continue to plant trees and remove invasive species	Savings are not in dollars, but in environmental impact
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met. N/A	

Environmental Media Activity #5	
Objective Increase Bike and Walking Paths, Increase Green Spaces	
Target Improve or build new segments of Jasper's Multi-Use Path each year for the next three years; Partner with Jasper School Corporation to create and maintain a new passive park on Jasper School's property	
Baseline	Progress Made
Reviewed Master Plan for Multi-Use Path to determine which portions still need completed and which ones can be completed in the next three years.	Calendar year 2010 Progress made Completed two portions of Multi-Use Path and new passive park - 'Central Green' - with school. Calendar year 2011 Progress made School transferred 'Central Green' to the City of Jasper Hurdles overcome Construction issues, i.e. weather, site conditions, timing, etc.
Upcoming Plans to Achieve Target	Cost Savings
Continue with plans for Multi-Use Path segments	Savings are not in dollars, but in impact to citizens health.
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met. N/A	

ANNUAL EMS AUDIT

Summarize the results of the Annual EMS Audit your community performed on the Quality of Life Plan. The CLEAN Stakeholder Committee completed the Annual EMS Audit at their quarterly meeting on April 12, 2011. The Committee felt that there were no changes that needed to be made to the Quality of Life Plan. The Committee felt that it has done a good job in following the Plan in implementing all of the Environmental Activities. The Committee will continue to work towards the targets that were initially set forth and agreed to in the Quality of Life Plan in the next year of this designation period.

COMMUNITY AND BUSINESS OUTREACH

Briefly describe the information presented to the community and businesses to keep residents informed of important issues related to the community's environmental performance, including how the status of Quality of Life Plan objectives were relayed to the community. The CLEAN designation was presented to the City of Jasper at a Kiwanis meeting – a community service organization – which was covered by the media. Information was relayed to City residents and businesses through an IMPA (Indiana Municipal Power Agency) newsletter and through City meetings which are open to the public and reported on by the media. A news release was published in the local newspaper when trees were given away by the City in 2010 as a part of Environmental Media Activity #4. All trees were gone within a short period of time, so the communication worked as it was hoped. An update on the City's CLEAN initiatives was presented to the Jasper Common Council by a Stakeholder Committee member at their February 23, 2011 meeting. An article was then published in the City's local newspaper with regards to the status of the City's five environmental initiatives and a news report on the issue was also given on a local radio station. Council meetings are also shown on a local TV station, so additional community members would have viewed this taping.

CONTINUAL ENVIRONMENTAL IMPROVEMENT

If this is your third Annual Performance Report and your community desires to continue membership as an Indiana CLEAN Community, please provide five new objectives and targets your community will commit to during the next three year designation period, otherwise skip to the next section.
N/A

ADDITIONAL INFORMATION

Please provide the following additional information.

- List environmental awards received or voluntary programs participated in during the past twelve months (include information about each particular program).
Good Tree Works Program – Three municipal departments – Street, Park and Electric – sent employees to this program for municipal arborist training. A City employee generally attends Patoka 2000 meetings. Patoka 2000 is a part of the Jasper Chamber of Commerce and is an organization devoted to beautification of Jasper. City assistance was also given to another community group of private individuals that plants trees on City properties.

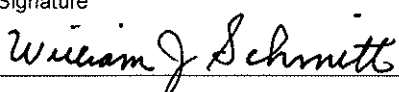
2. Has your community taken advantage of any CLEAN benefits? If so, please describe which benefits were used, the implementation process, and ideas for additional benefits IDEM should consider.
- Benefits Used: Signs – Four CLEAN road signs have been placed around the City – north, south, west and east.
- Additional Benefits to Consider: The City was applying for a state grant for a project that will impact the environment and the question was asked on the application whether the applicant is a CLEAN Community. However, when the City's grant administrator indicated that the City is a CLEAN Community and inquired whether that was worth points in the scoring of the grant, the question was removed from the application. It would be great if the CLEAN designation would mean additional points for these types of grant applications.
3. Is your community pursuing ISO 14001 EMS certification? If yes, how has the Indiana CLEAN Community Challenge program been instrumental in achieving ISO 14001 EMS certification?
- No, the City is not certified.
4. Explain the measured or perceived results from receiving, documenting, and responding to external communication and its effect on Quality of Life Plan objectives and targets?
- The City received some external communication in the form of oral comments on its CLEAN program. All were positive.
5. Explain the emergencies experienced within the community during the past year. Were the applicable emergency and contingency plans detailed in the Quality of Life Plan effective? What changes, if any, have been made to your community's emergency or contingency plans?
- There was a tornado on March 7, 2011, that touched down in parts of Dubois County, but not actually in the City of Jasper. Although Jasper and its residents only experienced minor damages because of being in the path of the tornado, i.e. property damage, trees down, electric outage, it certainly caused some of the agencies that the City is a part of to test and reexamine emergency preparedness plans.
6. How have community residents and businesses reacted to your community participating in the Indiana CLEAN Community Challenge?
- Community residents and businesses have reacted positively to the City's participation in the Indiana CLEAN Community Challenge. After hearing about the City's tree program (Environmental Media Activity #4), a local business had a volunteer group of employees plant trees on a Saturday.
7. According to the measurement program developed and implemented by your community to measure Quality of Life Plan success, is your community's Quality of Life Plan successful? Why or why not? If not, what changes will be made to ensure continual environmental improvement and future Quality of Life Plan success?
- The City of Jasper's Quality of Life Plan has been successful in its first year. The Stakeholder Committee has met quarterly to review and monitor each initiative. Baseline data was established for each initiative. Tracking documents were prepared for each initiative and employees were trained. The tracking documents have worked to compile the information necessary to see if the initiative is being met, so these documents continue to be used to ensure that appropriate and consistent procedures are followed to ultimately achieve the target. The Action Plans for each of the initiatives have been implemented substantially in compliance with the time frames approved for each initiative.

CERTIFICATION AND PLEDGE

I certify that the information contained in this Annual Performance Report and attachments is accurate to the best of my knowledge and that this local government is, to the best of my knowledge and based on reasonable inquiry, currently in compliance with all applicable federal, state, and local environmental requirements, or has a corrective action program in place to attain compliance.

We, the City of Jasper, commit to maintaining the principles and goals outlined in our Quality of Life Plan for our local government's Indiana CLEAN Community status. We agree to strive for full compliance with all regulations promulgated by U.S. EPA, the state, and/or local jurisdictions. We agree to promote the Indiana CLEAN Community Challenge and to share our success stories with other communities. We understand that the Annual Performance Report must be submitted to the local government and IDEM and that we must reapply to the Indiana CLEAN Challenge every three years.

I understand that the information provided in this Annual Performance Report will be public record. I am the highest-ranking community official or I have been fully authorized by the highest-ranking community official to execute this statement on behalf of the local government submitting this Annual Performance Report.

Signature 	Title Mayor	Date (month, day, year) 4-15-2011
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Please submit your CLEAN Community Challenge Annual Performance Report to:

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 MC 64-00 IGCS W041
 Indianapolis, IN 46204-2251
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