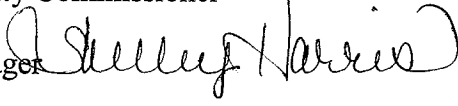




STATE OF INDIANA

DEPARTMENT OF ADMINISTRATION
Procurement Division
402 W Washington Street, Room W468
Indianapolis, Indiana 46204
317 / 232-3053

To: Rob Wynkoop, Deputy Commissioner

From: Shelley Harris, Manager 

Date: June 11, 2008

Subject: Recommendation of Selection for RFP-8-59
Provider of Adult Educational Services for the Indiana Department
of Correction/Indiana Women's Prison (IDOC)

Estimated Amount of Contract: \$ 350,000

Based on the evaluation of the IDOC's evaluation team, I agree with the recommendation to select **Oakland City University** to provide adult educational services.

These services will fill the need for efficient, cost-effective educational programs in the areas of ABE, GED, ESL/LEP, Computer Literacy, and Special Education.

The RFP was posted on the State of Indiana website and notification of the posting was sent to 646 potential respondents, 42 which were known to be registered as minority businesses and 69 which were known to be registered as women-owned businesses. The evaluation team received one (1) proposal: Oakland City University.

The proposals were evaluated by a five-member team according to the following criteria established in the RFP:

Step 1

- Adherence to Requirements (pass/fail)

Step 2 (55 points possible)

- Management Assessment/Quality (35 points)
- Price (20 points)

Step 3 (45 points possible)

- Indiana Economic Impact Form (15 points)
- Buy Indiana Initiative (10 points)
- Minority (10 points) and Women Business (10 points) Subcontractor Commitment (20 total possible points)

Step 1 – Adherence to Requirements

The respondent passed Step 1 of the evaluation process.

Step 2 – Management Assessment/Quality and Price

In this step, the Management Assessment/Quality and Price categories were scored.

Below is the respondent's score out of 55 possible points for this category.

| Respondent | State | Management Assessment/ Quality Score | Price | Price Score | Total Step 2 Score |
|----------------------------|-------|---|-----------|----------------|--------------------|
| Oakland City University | IN | 31.8 points | \$350,000 | 20 points | 51.8 points |

Step 3

In this step, the proposal was scored based on the Buy Indiana, Indiana Economic Impact, and Minority and Women Business Subcontractor Commitment categories in the RFP.

Below is the respondent's score out of 45 possible points for the three categories:

| Respondent | IEI | Buy Indiana | MBE | WBE | Step 3 Score |
|----------------------------|-----------|-------------|-----------|-----------|--------------|
| Oakland City University | 15 points | 10 points | 10 points | 10 points | 45 points |

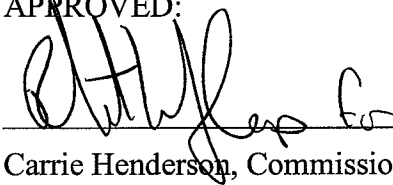
Total Step 3 scores were added to the total Step 2 scores to arrive at the following overall total score:

| Respondent | State | Step 2 Score | Step 3 Score | Overall Total Score |
|-------------------------------|-------|--------------|--------------|---------------------|
| Oakland City University | IN | 51.8 points | 45 points | 96.8 points |

Oakland City University was the sole respondent as was deemed a qualified candidate by the IDOC's evaluation team based on their willingness to adjust current scheduler, comprehensively addressing the RFP, demonstrated flexibility in meeting the needs of education programming and experience in providing the required services.

This agreement will be for a period of four (4) years with no option for renewal.

APPROVED:



Carrie Henderson, Commissioner