I want to:

## Obtain a new (first time) Annual Gaming License

Processing may take up to 120 business days.
Please review the document License Types and Related Activities to determine which license is best for your organization. A Qualified Organization (one that has completed the Qualification Process) may be eligible to obtain an annual license that allows an organization to conduct multiple charity gaming events on the days and times and at the facility listed on the license.

Once you have determined which license you need, you must complete the appropriate application and submit it with an initial license fee of $\$ 50$. Your fee to renew this license will be based upon the adjusted gross receipts of the preceding like kind of license. The first time a qualified organization applies for an Annual Bingo or Annual Charity Game Night License, they are required by statute and regulation to publish notice of the application being filed. A site inspection will also be performed by the Charity Gaming Division.

Most annual licenses are issued for a twelve (12) month period. You will renew the license on an annual basis. See the section regarding the renewal process for additional information.

| $\underline{\text { CG-AB }}$ | Annual Bingo License Application <br> CG-ADP <br> Annual Door Prize License Application |
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| CG-APT | Annual Pull Tab License Application |
| CG-AR | Annual Raffle License Application |
| Annual Charity Game Night License Application (Veteran \& Fraternal |  |
| CG-AWR | Organizations only) <br> Annual Water Race Application |

Use of the applicable Event Summary Report to record your income, payouts, expenses, etc. is required. These forms are for your use and should be kept with all other gaming records.

| ESR-BIN | Bingo Event Summary Report <br> Door Prize Event Summary Report |
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| ESR-DP | Annual PPT Event Summary Report |
| ESR-APTAF | Raffle Event Summary Report |
| ESR-CGN | Charity Gaming Night Event Summary Report |
| ESR-WR | Water Race Event Summary Report |
| ESR-GG | Guessing Game Event Summary Report |

