AGENDA STATE SOIL CONSERVATION BOARD MEETING

March 16, 2021

Conference call

- I. 9:30 am.: Call to Order
- II. Approve Minutes of January 2021
- III. Clean Water Indiana
 - a. Clean Water Indiana Grants- Geneva Tyler
 - b. Clean Water Indiana Grants Committee- Brad Dawson
 - c. CWI Communications Policy- Laura Fribley
 - **d.** CWI Roles and Responsibilities- Laura Fribley
 - e. LaPorte Grant Modification- Geneva Tyler
- IV. State Soil Conservation Board Business
 - a. Chairman's report- Amy Burris
 - b. Plan of Work- Laura Fribley and Nathan Stoelting
 - c. ISDA Budget update- Jordan Seger
- V. Soil and Water Conservation Districts
 - a. Benton SWCD- Geneva Tyler
 - **b.** Floyd SWCD- Laura Fribley
 - c. Montgomery SWCD- Nathan Stoelting
 - d. Starke SWCD-Geneva Tyler
 - e. Steuben SWCD- Jennifer Thum
 - f. Tippecanoe SWCD-Geneva Tyler
 - g. Warren SWCD-Geneva Tyler
- IX. Public Comment
- X. Next Meeting:

2021 Meeting Dates

- May 18, TBD
- July 20, TBD

- September 21, TBD
- October 26*, TBD

XI. Adjourn

PLEASE NOTE

This agenda is in DRAFT FORM. Open Door Law does not prohibit the public agency from changing or adding to its agenda during the meeting.



State Soil Conservation Board March 16, 2021 Clean Water Indiana Grants

Program Updates

Clean Water Indiana Competitive Grants 2021

- 2021 grants started on January 1st.
- 13 of 15 grants have requested their initial 50% claim.
- Tara Wesseler-Henry continues to work closely with Grants Management through the grants execution process.
- These grants have a first report due on July 31, 2021.

2018

All final reports have been completed.

2019

- Projects Expire 12/31/21
- 2nd annual reports have been processed.

2020

- Projects Expire 12/31/22
- 1st annual reports have been processed.

Non-SWCD Led Projects

IASWCD (CCSI) Expires: 12/31/21

Grant Agreement A337-19-CWI-001

Total amount of grant agreement \$64,450.00

Claims:

\$12,385.27

\$15,538.73

• \$33,163.95

• \$8,362.05

Remaining funds: \$0

Expires: 12/31/2022

Grant Number 37-20-CWI-013

Claim: \$22,250.00

Remaining funds: \$22,250.00

Expires 12/31/2023 Grant ID G-01272 Claim: \$45,000

Remaining funds: \$45,000

SICIM

Expires 12/31/2022

Grant number: A337-20-CWI-014

Claims: Two claims totaling \$54,000.00

Remaining funds: \$0

Final report has been submitted.

Expires 12/31/2023

Grant number: CWI-21-115

Claim: \$33,000

Grant Reviews

• Similar to year's past, 10 grants will be reviewed in 2021.

- Selections will be made per the CWI communication policy for both marginal and routine grants.
- Notifications to lead grantees will be sent out soon.

AFR

- The AFR template was sent to all districts in December. These are due to their respective DSS by March 31st.
- The direct distribution process will also be the same.

CWI Grants Committee Recommendations

Grants committee met virtually March 10, 2021

- All in-kind hours not being added after grant update reports have been submitted
- Any state employee's time may NOT submitted as in-kind hours towards a CWI grant
- Equipment modification requests for a cost share practice will be evaluated on a caseby-case basis. All equipment modifications must be for the benefit of conservation and describe how the equipment will bring the most value to putting conservation on the land.
- CWI grant funds will not be used for satellite equipment, licenses, or programs.
- CWI grant dollars shall not be utilized to pay directly for employee benefits, such as
 retirement, health insurance, paid time off, taxes, etc. If CWI competitive grant dollars
 are being utilized to fund a staff position, once the funds are disbursed to a staff person,
 they may utilize their stipend/wages as they see fit. This only pertains to CWI
 competitive grant dollars and not to the \$10,000 CWI statutory match.
- Remove annual meeting requirement on ranking sheet due to the 2020/2021 annual meetings navigating virtual options and pandemic guidelines.
- Remove the district has had at least one current supervisor/staff/active associate attend a Leadership Institute workshop session since 2008 on the ranking sheet due to LI being held less frequent. This question and/or something similar can be added back in once momentum of the program is established again.
- Remove the district has at least one current supervisor/staff/active associate graduate of the Leadership Institute program on the ranking sheet due to LI being held less frequent. This question and/or something similar can be added back in once momentum of the training is established again.
- Match must be documented in a comparable amount to grant reimbursement.
 For example, if you've spent 40% of the grant funds, you should have documented about 40% of the required match.
- 10% of the grant funds must be left before submitting the final report.
- All non-SWCD grants must submit a concept paper to the SSCB (see timeline below)
- Move the launch of the CWI grants to the May SSCB meeting vs. the March 16th meeting. This would allow time to update the guidance based off today's recommendations approval. More time would be allotted to review the grant application and ranking and make the changes in the Grant Management System (GMS). The DSSs can get the materials and trainings set for the networking sessions. The May release does not set the networking sessions or the grant deadlines back. A CWI timeline is below.

New Proposed Timeline for CWI Grants:

- Approve Guidance and release on May 18th SSCB meeting
- Spring 2021- DSSs host regional staff meetings/networking sessions, questions are answered as they come up.
- Concept Papers for all non-SWCD due July 20th at SSCB meeting
- o Applications Due September 9th
- Applications ready to score by the grants committee-September16th
- Applications ranked and comments due October 8th
- Grants Committee meeting to decide funding- TBD
- Recommendation and approval by SSCB-October meeting TBD
- Partial funded districts application adjustments due on GMS by November 23rd

CWI District Training Dollar Request for Approval: \$6,874

Number of Applications: 29

Supervisors: 44

Staff: 68

Trainings attended:

- IASWCD Annual Conference (86 requests)
- NACD Annual Conference (8 requests)
- No-Till Conference (2)
- Indiana Watershed Leadership Academy (2)
- Grazing Conference (3)
- IN Association for Floodplain and Stormwater Management (1)
- Nutrient Management workshop (4)
- IU Uplands Winter Food Conference (1)
- Newfields Horticulture Symposium (1)
- CISMA Annual Conference (1)
- Microsoft Access (1)

State Soil Conservation Board

Clean Water Indiana Grants Communication Policy

Questions from Districts and non-SWCD led applicants

- The DSSs will be the central point of contact for CWI grants, both competitive, SWCD training funds, and AFR.
- Questions, both programmatic and process related, regarding CWI grants should be sent to the DSSs.
- ISDA District Support Specialists and Resource Specialists are key resources for proposal development assistance and assisting partnerships with other districts and outside organizations.
- A DSS will be designated for all non –SWCD grants to provide consistent messaging and information.
- Grant Management System (GMS) access or issues should contact the Director of Information Systems

Grant Modifications

- All modifications must be submitted using GMS
- Modification requests totaling up to \$1000 or 7% of the grant amount (whichever is less) will be reviewed/approved by the DSSs.
- Modifications requests over \$1000 but less than 10% of the grant amount will be reviewed/approved by the CWI grants committee.
- Modification requests totaling 7% or more of the award amount will be presented at the next SSCB meeting.
 - o Districts submitting modification requests of 7% or more of the grant amount are strongly encouraged to attend the SSCB meeting at which the request is considered.
- The DSSs will notify SWCDs on the status of their modification request.
- No modification requests will be accepted following the last SSCB meeting in the final year of the grant term.
- Modifications involving adjusting dollars between already approved cost share categories will reviewed/approved by the DSS Team.
- Modifications involving adding cost share practices that are similar in intent to existing approved cost share practices and have similar load reductions will be reviewed by the DSS Team.

- Modifications of Goals, Objectives, or Milestones will go before the DSS team with their discretion to approve or take before the grants committee.
- Some considerations for modifications: Modifications should not be taken lightly. These grants
 were awarded based upon merit. Largely changing the program of a grant could be seen as
 favoring some districts over others. Other districts may have submitted similar applications to
 the proposed modification but were not funded. Also we realize that these are state funds and
 do not have many of the federal restrictions that other grant programs may have.

CWI Review/Audit Procedures

Review Selection:

- The DSSs will work with the grantee and the RSs to schedule CWI grant reviews.
- Grants to be reviewed will be selected from open grants that are at least 50% complete (either time or funding) and grants that have closed within the last three years.
- Audit letter would go out in February.
- The notification of audit letter will be sent to all districts involved, both staff and supervisors, or non-SWCD partners as appropriate, and the local ISDA RS
- Grants that have at least 40% of the grant funds remaining entering the final year of the project will automatically be reviewed.
- Any grants that have missed a reporting deadline will be reviewed the next year.
- Grants in their final year with more than 40% of funds remaining will be reviewed.
- The DSS team will provide a list of items needed for review and any personnel who should be present for the visit. If applicable, the DSSs /RSs will also request to visit sites improved with cost share dollars.
- Grants that have requested a large change (greater than 7% of funding) from the State Soil Conservation Board will automatically be selected for review.
 - If these two categories do not equal 10 grants, the DSS team with recommendations from RSs will select other grants for routine review.
 - These grants will be selected from all parts of the state and all years of the program.
- Grant Reviews must take place within 90 days of being contacted by ISDA, or lead applicant
 will be ineligible for future grants for two years. Exceptions may be made on a case by case
 basis (e.g. FMLA). (approved at SSCB October 27th meeting)

Who will be present in a review:

- The DSSs will serve as lead in the review process.
- Someone who does not work directly with the districts involved should be present at all reviews. This will typically be a DSS and/or RS outside of the area.

- The review will be conducted with the staff responsible for the lead district's administration of the grant. Participating districts are encouraged to attend. Supervisors may wish to be present at the review as well and are welcome.
- The local ISDA RS

Reporting Requirements:

- Must be updated before audit
- Both financial and conservation project tracking

Review Procedures:

- For cost share grants
 - o ISDA will review cost share applications and contracts
 - Reviewers will have specific questions about the process used to determine the producers that received funding
 - All documentation including cost share applications, receipts from producers, copies of canceled checks, quick books reports will be reviewed
 - For practices that are still on the ground, site visits may be conducted of a representative practice
 - o Conservation practice tracking on Conservation Link will be checked
- For technical assistance grants
 - o ISDA will review time sheets and reports from technical employees
 - o The technical employee, if still employed by the district, should be present at the review
- For all grants
 - o ISDA also wishes to gain feedback on the CWI program in general and how the grant and grants program is going
 - o ISDA will check GMS financial and progress reports
 - ISDA will discuss modification needs/procedures, if necessary

After a Review:

- DSSs will summarize and complete the audit report
- DSSs will send typed report to grantee following the review for signature (this can be electronic)
- A summary report and recommendations moving forward will be sent to all districts involved, both staff and supervisors, or non-SWCD partners as appropriate, and the local RS
- If grant is not proceeding as expected, lead district chairman or non-SWCD lead will be sent a letter indicating findings. These will be sent via traditional mail.
- DSS will follow up with lead grantee 30 days after review.
- The lead grantee's DSS will make an effort to present the results at an upcoming district board meeting.

	Review reports will be submitted to the SSCB upon completion and mentioned at the next regularly scheduled board meeting.
Com	munication policy reviewed by SSCB October 2020

Clean Water Indiana (CWI) Roles and Responsibilities DRAFT

Updated: XXXXX XX, 20XX

Processes Included:

- CWI Competitive Grant Application Process: page 1
- Active CWI Grant Projects: page X
- \$10,000 Legislative Matching Grant: page X
- Training Dollar Reimbursement Program: page X

Process 1: CWI Competitive Grant Application Process

State Soil Conservation Board (SSCB): (Bob Eddleman, Kenny Cain, Amy Burris, Warren Baird, Larry Clemens, Ray Chattin, Brad Dawson)

- Establishes grant guidance, with input of CWI Grants Committee
- Makes final funding decision, with input of CWI Grants Committee

CWI Grants Committee: (Bob Eddleman, Kenny Cain, Amy Burris)

- Develops draft grant guidance for consideration of the full SSCB
- Reviews and scores CWI competitive grant applications
- Makes final competitive grant application recommendations, to full board. One member is selected to provide recommendation to full SSCB.

Indiana State Department of Agriculture (ISDA), Division of Soil Conservation Director (Jordan Seger)

Budget

ISDA District Support Specialist (DSS) Team: (Laura Fribley- DSS Team Leader, Tara Wesseler-Henry, Jennifer Thum, Nathan Stoelting, Geneva Tyler)

- Provide feedback and suggestions to SSCB and Grants Committee on draft CWI grant guidance.
- Finalize approved documents and distribute as appropriate
- Assists applicants with questions about the application process, from start to finish
- Provides comments to draft applications upon requests
- DSSs support Soil and Water Conservation Districts (SWCDs) within their area of coverage or grants that fall within their area of coverage (sometimes outside of their region upon request).
 Non-SWCD applicants will be assigned a DSS lead.
- Host CWI networking and training sessions to assist applicants
- Communications with SSCB:
 - o Geneva Tyler serves as point person to the full SSCB. Communications pertaining to the full SSCB are sent via Geneva.
 - Tara Wesseler-Henry serves point person to the CWI Grants Committee.
 Communications pertaining specifically to this committee are sent via Tara.

- Geneva Tyler manages the CWI email inbox
- Reviews and scores CWI competitive grant applications
- Tara Wesseler-Henry compiles scoring documents for grant ranking meeting
- Tara Wesseler-Henry follows up with grant reviewers questions that are submitted
- Tara Wesseler-Henry serves as lead DSS on Grants Management System (GMS) and works in conjunction with Director of Information Systems on system development and tasks.
- Develops CWI surveys to gather feedback. Distributes surveys and provides result summaries to CWI Grants Committee and/or full SSCB.
- Works with Director of Information Systems to compile a summary of each funded project for promotional materials
- Communications to SWCDs and non- SWCDs about the CWI competitive grant application process/tasks/deadlines, etc. are sent via DSSs
- Assists grantee with the contract process
- Works with Grant Services to track status of contract submissions

ISDA Resource Specialist (RS) Team:

- Provides input to applicants on technical support and other needs as requested
- Provides commentary to the CWI Grants Committee on submitted applications

ISDA Director of Information Systems (Leah Harmon)

- Creates accounts for CWI applicants in Grants Management System (GMS)
- Assists applicants with software related questions and troubleshooting
- Creates blind website for CWI application review. Includes creating and posting PDFs of applications, and posting scorecard.
- Creates maps that display CWI Grant Committee funding recommendations
- Works in conjunction with Tara Wesseler-Henry, who also has access to Salesforce
- Creates final maps that display SSCB approved projects
- Posts applicable application information on the ISDA website, GMS, and Conservation Link
- Works with DSS Team to design and publish promotional materials showcasing each funded project

SWCD and Non-SWCD Applicants:

- Secure GMS account if one is not already established for lead applicant
 - o Applicant requests account from DSS or via Conservation Link
 - o DSS requests account set up to Leah Harmon
- Brainstorm ideas and concepts for funding
- Submit application and attachments via GMS by deadline
- Lead DSS is designated point of contact for all Non-SWCD grants

Grant Services: (Beth Woods, Adam Moschell, Emily Brackemyre)

- Tara Wesseler-Henry sends Adam Moschell preliminary contract information including contract request Excel spreadsheet and request through Salesforce
- Laura Fribley checks GMS to see which Grantees have requested funds and submitted contracts

- Adam sends email to Grantee about receiving an email from DocuSign and reaches out to Grantee if he hasn't heard from them in a reasonable amount of time
- Adam Moschell sends Tara a copy of executed agreements for grants

Process 2: Active CWI Grant Projects

State Soil Conservation Board (SSCB): (Bob Eddleman, Kenny Cain, Amy Burris, Warren Baird, Larry Clemens, Ray Chattin, Brad Dawson)

- Review and approve/deny grant modification requests, as needed
- Reviews CWI Grant Review reports

CWI Grants Committee: (Bob Eddleman, Kenny Cain, Amy Burris)

• Review and approve/deny grant modification requests, as needed

ISDA District Support Specialist (DSS) Team: (Laura Fribley- DSS Team Leader, Tara Wesseler-Henry, Jennifer Thum, Nathan Stoelting, Geneva Tyler)

- Review and approve/deny modification grant requests, as needed
- Support grantee with various aspects of grants management
- Provide both informal and formal trainings on the CWI grants program, such as new supervisor and staff trainings, regional networking sessions, etc.
- Review grant updates (biannual, final, and any other submissions) for both accuracy and any assistance the grantee may need for program success
 - Works with Data Analyst and Resource Specialist to ensure information in grant updates is also tracked in Conservation Project Tracking
- Assist with the claims process including reviewing grantee claims, and submitting claims to Accounting. DSS will send to GMS Lead for accounting approval.
- Conduct at least 10 CWI Grant Reviews annually to ensure projects and grants are proceeding as intended and offer guidance and support if needed. Sends final report to grantees and SSCB. These will also be added to a Salesforce record.
- Communications to SWCDs and non- SWCDs about the CWI grant process/tasks/ deadlines, etc. are sent via DSSs
- Geneva Tyler manages the CWI email inbox

ISDA Resource Specialist Team:

- Provides technical support to projects, including design, overseeing installation and certification of structural and agronomic practices, and other assistance as requested
- Assists grantees with conservation project tracking within Conservation Link
- Provides both informal and formal training related to the CWI grants program, such as training new SWCD staff, presenting at ISDA training sessions
- Assists with annual CWI Grant Reviews

ISDA Director of Information Systems (Leah Harmon)

- Creates and maintains needed pieces of GMS as it ties to the CWI program
- Assists grantees with GMS and Conservation Link website related questions and troubleshooting
- Manages the Conservation Link website as it ties to the CWI program, such as posting applicable documents and behind the scenes maintenance

Director of GIS & Data Analysis (Trevor Laureys)

- Maintain the Conservation Project Tracking List
- Maintain Conservation Project Tracking Forms (Survey123 App)
- Quality Control/Check Conservation Project Tracking entries
- Model R5M where applicable
- Correct and check UTMs/Create Shapefiles & databases
- Fulfill data requests as needed
- Aggregate Conservation Project Tracking Data at EOY

SWCD and Non-SWCD Grantees:

- Manages and carries out duties of the active CWI grants
- Submits biannual, final, and other grant updates as needed to demonstrate progress and most recent activities
- Submits entries into Conservation Project tracking, as applicable
- Submits claims as needed
- Works with ISDA DSS Team, RSs, and Director of Information Systems as appropriate

Accounting: (Mitzi Moss)

- Processes claims and invoices. Tara submits claims (reviewed by DSS and Tara) that come in via GMS to Mitzi.
- 2018 CWI grant claims are submitted after review by DSS to Mitzi via accounting@lg.in.gov email via claim form
- Mitzi can provide as needed, approximate status updates on funds. Grantee should receive payment typically within 35 days.
- If needed, Mitzi can provide screenshots of what bank account info, etc. is on file with the State. W9 and Direct Deposit form is needed to change any information- send to accounting@lg.in.gov email. These forms are also available on the Auditors website in.gov/auditor (see the Forms box).

Process 3: \$10,000 Legislative Matching Grant

State Soil Conservation Board (SSCB): (Bob Eddleman, Kenny Cain, Amy Burris, Warren Baird, Larry Clemens, Ray Chattin, Brad Dawson)

Approves funding amount for the program (\$920,000)

Indiana State Department of Agriculture (ISDA), Division of Soil Conservation Director (Jordan Seger)

Budget

ISDA District Support Specialist (DSS) Team: (Laura Fribley- DSS Team Leader, Tara Wesseler-Henry, Jennifer Thum, Nathan Stoelting, Geneva Tyler)

- Prepares materials relevant to the program
- Distributes relevant materials to SWCDs
- Collects individual Annual Financial Reports from each SWCD and reviews for accuracy
- Compiles individual forms into master spreadsheet and indicates amount eligible
- Submits county name and total amount eligible to Accounting, to be paid in conjunction with the Training Dollar Reimbursement Program
- Communicates total amount funded, and county amounts, to SSCB
- Jennifer Thum serves as lead DSS for the \$10,000 legislative matching grant program
- Communications to SWCDs about the \$10,000 CWI legislative grant application process/tasks/ deadlines, etc. are sent via DSSs

SWCDs:

Submits Annual Financial Report accurately by March 31 deadline

Accounting (Mitzi Moss):

- Jennifer Thum provides a list of grantee names and dollar amounts to Mitzi. An invoice is needed for each recipient, provided by Jennifer to Mitzi (using Mail Merge). Jennifer sends a single file with all invoices to Mitzi.
- Invoices are processed after they are received, including Training Dollars when applicable, so
 only one payment is needed. Jennifer includes this information, which is sent to her by Geneva
 Tyler.

Process 4: Training Dollar Reimbursement Program

State Soil Conservation Board (SSCB): (Bob Eddleman, Kenny Cain, Amy Burris, Warren Baird, Larry Clemens, Ray Chattin, Brad Dawson)

- Establishes training dollar guidelines, with input of CWI Grants Committee
- Makes final recommendation for funding for training dollars

CWI Grants Committee: (Bob Eddleman, Kenny Cain, Amy Burris)

- Develops draft training dollar guidance for consideration of the full SSCB
- Makes final training dollar funding recommendations, to full board

Indiana State Department of Agriculture (ISDA), Division of Soil Conservation Director (Jordan Seger)

Budget

ISDA District Support Specialist (DSS) Team: (Laura Fribley- DSS Team Leader, Tara Wesseler-Henry, Jennifer Thum, Nathan Stoelting, Geneva Tyler)

- Develops draft training dollar guidance and materials for consideration of the CWI Grants Committee
- Distributes application materials and guidance to SWCDs
- Encourages SWCDs to apply for reimbursement and assists with them with the process
- Assists CWI Grants Committee with determining funding recommendations, as requested
- Informs SWCDs of amount awarded
- Submits county name and total amount awarded to Grant Services, so that funds can be paid in conjunction with the \$10,000 legislative matching grant
- Geneva Tyler serves as lead DSS for the training dollar reimbursement program
- Communications to SWCDs about the CWI training dollar reimbursement process/tasks/deadlines, etc. are sent via DSSs
- Geneva Tyler manages the CWI email inbox

SWCDs:

• Submits application and supporting information accurately by deadline

Accounting (Mitzi Moss):

• Geneva Tyler gets training dollar payment info to Jennifer Thum, to be included in \$10k matching grant payment, if applicable.



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Account Details (/Grants/s/account-details)

Reports (/Grant



Healthy Shorelines Cost-share and Demonstration Program - Scope of Services Modification

Future verbiage
PROJECT INFORMATION
Grantee
LaPorte County SWCD
Project Title
Healthy Shorelines Cost-share and Demonstration Program
Grant Amount
\$47,000.00
PROJECT CONTACT
Name
Geneva Tyler
Phone
Email
gtyler@isda.in.gov
MODIFICATION INFORMATION * (required) Activity to be Changed
COST-SHARE
* (required) Proposed Change
Currently, the scope of our grant includes a cost share program targeted at 15 Pine Lake home owners. Our goal was to install fifteen shoreline naturalization practices at \$1000/each. However, we've had little luck getting home owners to sign up. The grounds keeper of the Pine Lake Assembly, which is a 200 resident neighborhood on the shores of Pine Lake, contacted me. They manage a 22 acre parcel of oak forest on a bluff along the shoreline that is experiencing heavy erosion to due a honeysuckle infestation. The honeysuckle has formed dense thickets, and the soil is eroding beneath it. I would like to divert the \$15,000 to remedy this erosion. I feel as if it will have a greater collective impact on the water quality in the Lake than fifteen smaller projects. This is the last remaining undeveloped portion of this lake, and it is critically important that we project it from erosion.

* (required) Provide the justification for each change of activity requested. Clearly describe the new activity, how project beneficiaries will benefit as a result of the changes and the overall impact on the program.

The proposed change will provide much larger benefits to the overall water quality, upland and aquatic habitat on Pine Lake. The neighborhood of 200 residents manage a beautiful remnant stand of oak knob with a heavy honeysuckle infestation on the slope. Repairing the erosion caused by the honeysuckle thickets will have immediate positive impacts, benefitting a much larger number of land owners. This parcel is the last remaining undeveloped stretch of shoreline on Pine Lake. Many other community partners are engaging in this project as well, due to its high visibility and extremely beneficial ecological impacts. I expect that our \$15,000 will leverage many more thousands of dollars, and lead to much more community engagement.

SIGNATURE



Submit

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Invasive Plant Awareness and Removal - Scope of Services Modification

PROJECT INFORMATION Grantee Washington County SWCD Project Title Invasive Plant Awareness and Removal Grant Amount \$11,000.00 PROJECT CONTACT Name Jill Roll Phone 812-883-3704 x101 Email jillLroll@in.nacdnet.net MODIFICATION INFORMATION	, Indiana	
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	MODIFICATION INFORMATION	
Cost Share	* (required) Activity to be Changed	
	Cost Share	

* (required) Proposed Change

We would like to transfer \$2,600 from Cost Share to Education.

We would also like to widen the scope of the project to allow residents who own more than 10 acres to apply. Residents with less than 10 acres will continue to receive priority consideration.

The current status of our 2019 grant is as follows:

- Total funds awarded: \$11k. Total funds spent: \$1020
- Current approved categories are as follows: Education (\$1k); Cost Share (\$9k)- including consultant forester, invasive plant trade-in, invasive species removal, pollinator planting, riparian forest buffer, and tree planting; Technical Assistance (\$1k)

^{* (}required) Provide the justification for each change of activity requested. Clearly describe the new activity, how project beneficiaries will benefit as a result of the changes and the overall impact on the program.

The SWCD Board would like to widen the scope of the project to consider providing cost share for landowner with more than 10 acres. Those with less than 10 acres would continue to receive priority consideration for funding. This change would reduce the financial cost that discourages many landowners from combatting invasive species. The SWCD Board also believes that funding for education will be necessary to inform the public of the expanded practices made available for cost share through the previous modification. Education has proven to be a valuable component of this project in Washington and Floyd Counties. By making a portion of the cost share funds available for education, coordinators will be better poised to meet the needs of their counties as the project comes to an end.

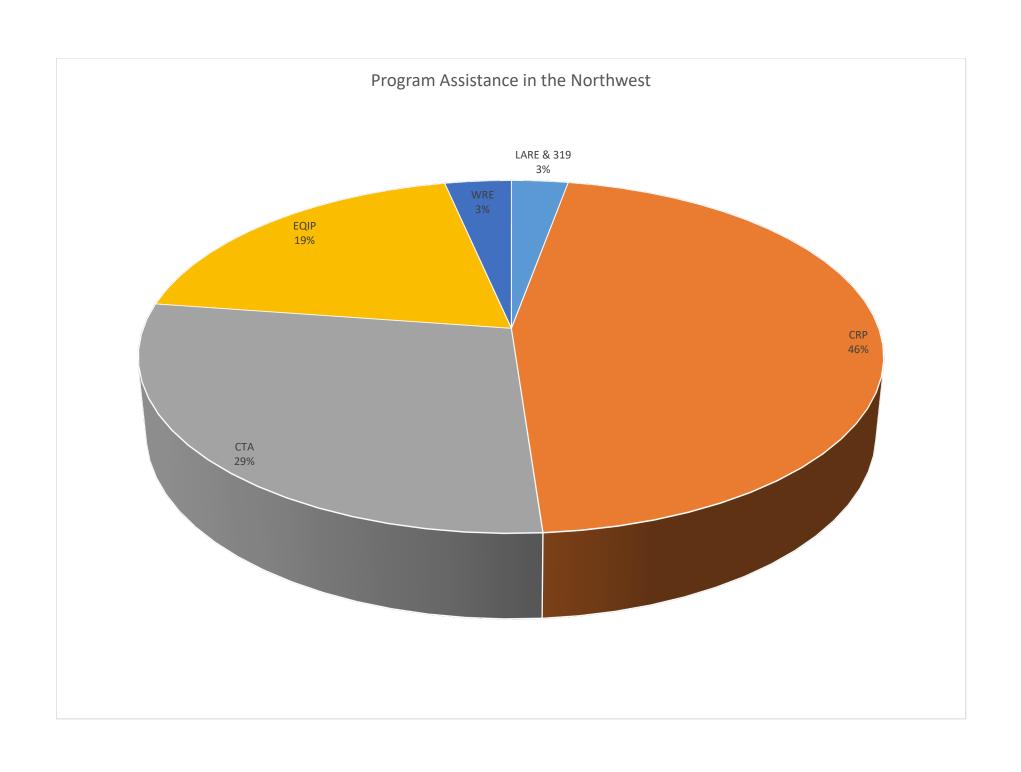
The proposed modification would transfer \$2,600 from Cost Share to Education. The \$2,600 will be split between Washington and Floyd County. The proposed split would provide \$1,000 in education funds for Floyd County and \$1,600 in education funds for Washington County.

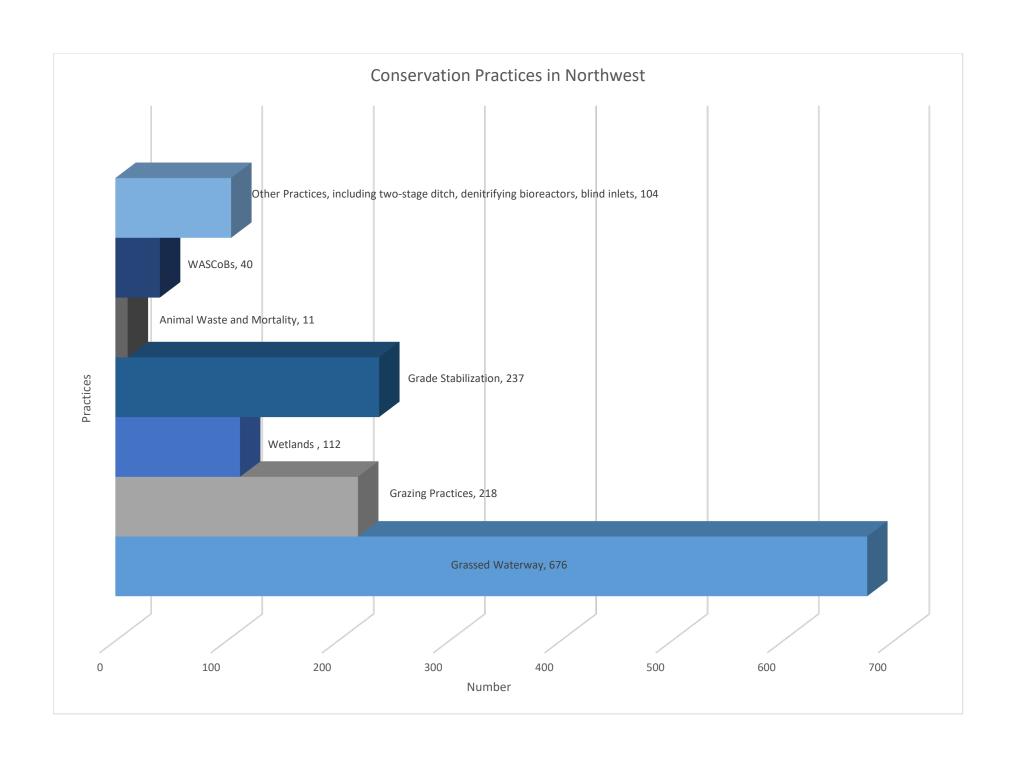
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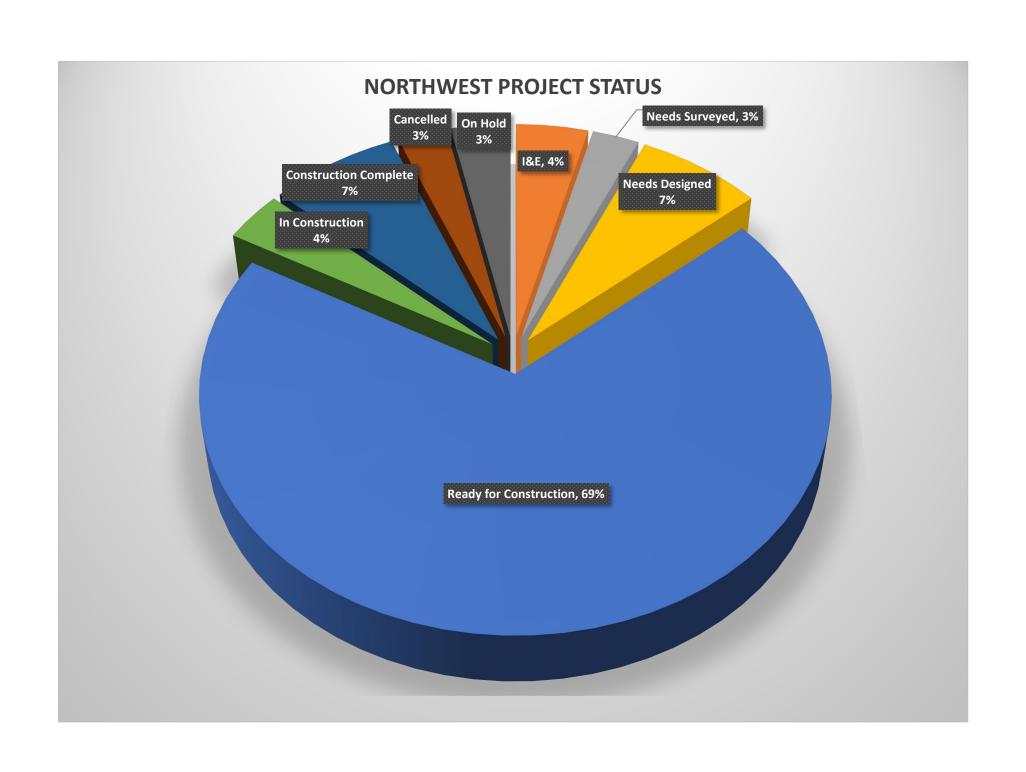


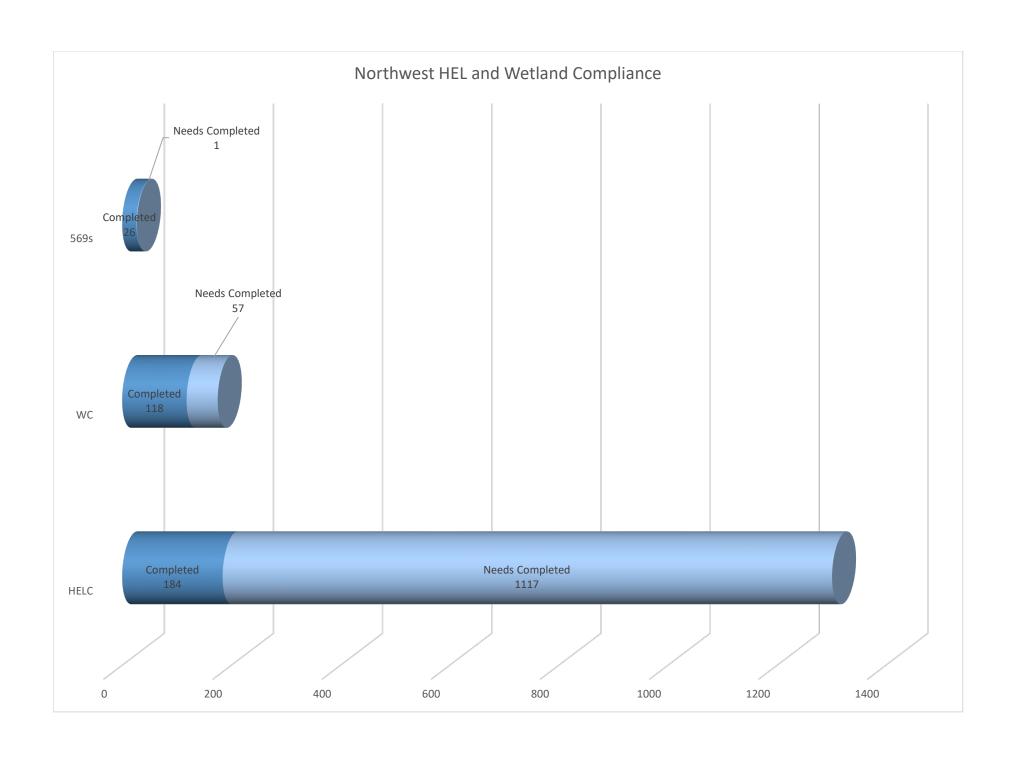
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State Soil Conservation Board March 16, 2021 District Support Specialist (DSS) Report: 12/26/20 to 2/25/21



Trainings for SWCD Supervisors and Staff

- January 14: New Supervisor and Staff Training Session (virtual statewide session)
- Nathan and Geneva hosted SWCD staff region meetings (5 total)
- Tara presented to the Indiana Watershed Leadership Academy about the role of a DSS.
- Preliminary planning is underway with IASWCD for four evening virtual supervisor/staff trainings similar to last year's "VirTuesday" trainings. Trainings are scheduled July through October and will be recorded. More information will be available by early May.
- DSSs are also working with IASWCD to plan four supervisor/staff meetings, hosted by regions. Special project ideas that SWCDs can share are being sought.

New Supervisor Training with DSSs since January 2021

- Virtual New Supervisor Training Session January 14. 8 attendees.
- Please contact your DSS to schedule a new supervisor training

DSS Activities Statewide For This Reporting Period	
Assistance With SWCD Strategic Planning	3
Input, Assistance & Attendance At SWCD Board Meetings	32
Input, Assistance & Attendance At SWCD Annual Meetings	13
Visits With SWCD Supervisors/Staff For Training, Assistance, Guidance, Input, etc.	20

Update on SWCD Annual Meetings 2021

District Annual Meetings have been held in person, fully virtual, and others offering the hybrid option. Luke Britt, Public Access Counselor, has been a great help in getting questions answered as Districts address public access considerations. Getting everything organized for these different formats has been at times challenging. DSSs commend SWCDs for navigating the challenges and adapting to changing times. Welcome new supervisors!

2021 Annual Plan of Work and Strategic Planning

DSSs and the SSCB continue to work on the SSCB 2021 plan of work. Ideas generated since the January SSCB meeting were compiled into one document.

Clean Water Indiana

DSSs and RSs worked with grantees on biannual grant reporting requirements.

Indiana NRCS State Conservationist Report March 2021

FARM BILL PROGRAMS

Agricultural Conservation Easement Program (ACEP)

The final rule for ACEP was recently announced. NRCS received more than 570 comments on the ACEP interim rule. The final rule responds to these comments and adopts the interim rule with minor changes, including:

Updates to ACEP

• Revised the definitions for beginning farmer, eligible land, farm succession plan, future viability and maintenance to provide additional clarity, especially around succession planning.

Updates to ACEP Agricultural Land Easements (ALE)

- Incorporated priority into the ACEP-ALE ranking criteria for lands enrolled in the Transition Incentives Program under the Conservation Reserve Program (CRP-TIP).
- Clarified the non-federal match requirements and added new types of costs that may be used to satisfy the non-federal match requirements.
- Modified one of the regulatory deed requirements to clarify the types of changes to the easement deed or easement area that must be approved in advance by NRCS.
- Updated the regulatory language describing the United States' inspection authority to reflect the existing right of enforcement language used in ACEP-ALE conservation easements, in which NRCS provides the easement holder and the landowner notice and a reasonable opportunity to participate in an inspection of the easement area.
- Revised the regulatory language to specify the minimum and maximum durations for ACEP-ALE agreements based on an eligible entity's certification status under ACEP-ALE.

Updates to ACEP Wetland Reserve Easements (WRE)

• Incorporated priority consideration into the ACEP-WRE ranking criteria for lands enrolled in the CRP-TIP that are farmed wetland and adjoining land that has the highest wetland functions and values and is likely to return to production after the land leaves CRP.

View the ACEP final rule at: https://www.federalregister.gov/documents/2021/02/04/2021-02268/agricultural-conservation-easement-program.

Conservation Stewardship Program (CSP)

March 31 is the deadline for CSP 2022-1 renewal of 2017 contracts.

Regional Conservation Partnership Program (RCPP) – Big Pine Project

March 19 is the second-round application deadline for the Big Pine Project in northwestern Indiana.

PUBLIC COMMENT ON CONSERVATION PRACTICE STANDARDS

NRCS is seeking public comment on proposed revisions to 23 national conservation practice standards through a posting in the Federal Register. The proposed revisions was published March 9 with comments due April 8.

NRCS is encouraging agricultural producers, landowners, organizations, Tribes and others that use its conservation practices to comment on these revised conservation practice standards. NRCS will use public comments to further enhance its conservation practice standards.

The proposed revisions to the 23 conservation practice standards are available on the Federal Register, scheduled to be published on March 9 and available online at www.federalregister.gov/d/2021-05005. The copies of the proposed revised standards are available through http://www.regulations.gov by accessing Docket No. NRCS-2020-0008. Alternatively, the proposed revised standards can be downloaded or printed from http://go.usa.gov/TXye.

INQUIRIES REGARDING SENATE BILL 389

Many of you may have heard of or received questions about Indiana Senate Bill 389 which would change Indiana's state wetland regulations.

As a reminder, federal employee lobbying regulations prohibit NRCS employees from commenting on proposed or pending legislation in their official capacity (as a representative of NRCS, on official time, using NRCS equipment – computers, printers, vehicles, buildings, etc.). Employees are also prohibited from commenting on and reposting/retweeting proposed or pending legislation on social media accounts that are also used as work-related social media accounts. If you are contacted by media personnel or other representation about NRCS' stance on this bill, please have them contact our national office at: FPAC.BC.Press@usda.gov.

Related to the proposed change to Indiana's wetland laws, NRCS will continue to implement the requirements in the Food Security Act of 1985, as amended, and Executive Order 1099, and will continue to promote and administer our wetland restoration efforts as authorized through Farm Bill Programs. If the bill does pass, further guidance on how this will impact NRCS technical assistance and financial assistance activities will be issued.

If you have any questions regarding social media restrictions or media requests, please contact Kris Vance, State Public Affairs Specialist, at kris.vance@usda.gov or 317-295-5822. You can also find more information about lobbying regulations by visiting: USDA | DM | Office of Ethics | Science Ethics Branch | Lobbying

NEW UNDER SECRETARY FOR FPAC

The U.S. Department of Agriculture announced the appointment of Gloria Montaño Greene as Deputy Under Secretary for Farm Production and Conservation (FPAC). She started on Monday, Feb. 22.

Montaño Greene is a former State Executive Director for the Farm Service Agency in Arizona from 2014-2017, a position she was appointed to by President Obama. With FSA in Arizona, Montaño Greene led implementation of the 2013 Farm Bill programs across the state. Currently, she serves as Deputy Director for Chispa Arizona, a program of the League of Conservation Voters focused on the empowerment of Latino voices in Arizona on issues including energy, public lands and democracy access. She served as Deputy Chief of Staff and Chief of Staff to Congressman Raúl M. Grijalva of Arizona. She is a graduate of the University of Arizona.



Indiana Association of Soil and Water Conservation Districts

Protecting and enhancing Indiana's soil and water resources for all Hoosiers



IASWCD

225 S. East Street Suite 142 Indianapolis, IN 46202

Phone: 317.692.7325

Web: www.iaswcd.org

President:
Bobby Hettmansperger
Wabash County

VICE PRESIDENT: Jeff Baker Warrick County

TREASURER: Sarah Delbecq DeKalb County

SECRETARY: Marc Roberts Montgomery County

EXECUTIVE DIRECTOR:
Joe Schmees
joseph-schmees@iaswcd.org

To: State Soil Conservation Board

From: Bobby Hettmansperger, President, IASWCD

Date: Tuesday, March 16, 2021

Conservation Cropping Systems Initiative (CCSI)

 Several soil health trainings are already scheduled for this upcoming year; refer to the CCSI report provided.

Pathway to Water Quality

 The Pathway will continue to prep the new adjacent Boy Scout Area on the State Fairgrounds. This space will be utilized to display the NRCS Soil Health Trailer. We are using an Indiana American Water grant to purchase a new Pathway sign, but will be reaching out to ICP partners individually about matching the cost of individual partner panels (\$225 each).

Legislative Issues

- The National Association of Conservation Districts' Federal Legislative Fly-In
 has been organized as a Virtual Advocacy week this year, the week of March
 22. IASWCD is scheduling virtual Zoom meetings with Indiana legislators to
 talk about federal conservation funding and programs.
- IASWCD has been tracking several state level bills, including the budget bill (HB 1001), the wetlands repeal bill (SB 389) and the carbon sequestration market bill (SB 373). We have met with legislators regarding these bills, and testified through our lobbyist and provided written testimony as well. We are closely tracking the 15% reduction to CWI dedicated and general funds, and explaining to legislators the importance of these funds as leverage for federal and local funds.

Other

- We hired 3 regional urban soil health specialists, bringing our staff for the
 Urban Soil Health program to 4. Our program director, Elli, has created a
 webpage for the new program (http://wordpress.iaswcd.org/for-districts/statewide-initiatives/urbansoilhealth/), including staff bios. New
 staff are spending their first month in training and preparing to meet with
 partners.
- ISDA and IASWCD are working together to plan several virtual trainings throughout the year, including webinars, regional updates and capacity building trainings.
- 2022 SWCD Conference Planning committee will meet in April. Currently the call for abstracts is open through the beginning of April.

THE IASWCD MISSION is to enable the conservation of natural resources of Indiana.

SSCB Report

Highlights

2021 Core Soil Health Trainings

As in 2020, the CCSI-SARE Core Soil Health Systems and Core Cover Crops Trainings have been combined into a series of 3 virtual sessions.

- Current registrations 82 for Session 1 (max 90 to accommodate speakers, staff and remain within licensing restrictions. 2020 Registrations/Attendance 50-60; Live registrations / attendance were typically less than 20.
- Sessions: March 11, 18, and 25

Lower Salamonie / Huntington County Virtual Workshop

Assisted with speakers, technical support for virtual platform; 65 attendees

2021 CCSI Webinar and Virtual Shop Visits

Very well received, especially the Virtual Shop Visits. Virtual Shop Visits are broadcast live around equipment and interspersed with supportive imagery and/or video.

- January 5 (Webinar) Ken Rulon "Soil Health Economics and Communicating with Ag Lenders"; 86 registrants, 77 live attendees;
- January 19 (Virtual Shop Visit) Paul Jasa, UNL "Planter Set-up for High Residue Situations"; 223 registrants, 168 live attendees, 149 video views
- February 2 (Virtual Shop Visit) AJ Adkins, NTM Ag/Dawn Equipment "Planter Modifications for Different Planting Conditions"; 96 registrants, 52 live attendees, 75 video views
- February 16 (Webinar) Rodney Rulon "So... you want me to change how I farm?"; 194 registrants, 101 live attendees, 52 video views
- March 2 (Virtual Shop Visit) Carter Morgan, Parke-Vermillion SWCD "Plan A (B, C, and D) for Planting Green"; 83 registrants, 40 live attendees – video to be posted

Carbon Market Forum

More info at https://ilsustainableag.org/ecomarkets/

- Led by American Farmland Trust, the organizing partners represented a wide swath of organizations from IL, IN, and IA
- February 12 Virtual Panel of representatives from IndigoAg, Nori, Ecosystems Carbon Market, and Soil and Water Outcomes to present and contrast their individual C Market platforms
- 1061 live attendees + 520 recording views
- Over 600+ questions submitted with registration; 240 questions submitted during event

G1. Farmer Engagement and Involvement

Innovative and Visionary Farmers

<u>Quarterly Target</u>: 1 ride-a-long, shop visit, or other (Each - A, NPM, SPM)
Listening sessions with Innovative and Visionary Farmers. Use to help identify needed field day and training topics.

- January 5 Ken Rulon (Pre/post webinar series)
- January 18 Blake Vince
- January 20 Michael Thompson
- February 26 Ray McCormick
- February 26 Mark Anson
- March 1 David Brandt
- March 1 Mike Shuter
- March 2 Mike Brocksmith

• Conservative and Pragmatic Farmers

Meetings and other opportunities for listening sessions to gain perspective on adoption issues/concerns of soil health practices. Use to help develop outreach topics and tactics. Quarterly Targets: 1 ride-a-long, shop visit, or other (Each - A, NPM, SPM)

- January 26 Field Trial Follow-ups (A)
- February 10 Popcorn Producer (A)
- March 6 Knox Co Farmer (D)

Farmer Influencers

<u>Quarterly Targets</u>: 1 LLP per region adding an influencer to their outreach planning team or board. (Each - NPM, SPM)

Continued work with W4tL, IANA, and other influencer groups.

- January 6 Kent Yeager re rental contracts / soil health practices
- January 7 Blue River Grazing Group (D, SPM)
- January 7 Elli Blaine, Urban Soil Health Program Director + CCSI Staff
- January 13 Paul Jasa (tech test) (D, NPM, SPM)
- January 20 Doug Peterson (tech test) (NPM, SPM)
- January 25 AJ Adkins (tech test) (D, NPM, SPM)
- January 25 Purdue Agronomy Extension group meeting (A)
- January 27 TNC Advanced Soil Health Training Steering Comm. Meeting (D, NPM, SPM)
- February 22, 25, March 1, 4 (Virtual) Advanced Soil Health Training for Ag Retail with TNC; 20
 25 attendees per session
- March 4 Glenn Longabaugh, WinField Agronomist (D)

Presentations

Quarterly Targets: Average of 3 soil health presentations or demonstrations. (A)

- January 7 St. Mary's Watershed Webinar Series "Basic Soil Health Principles" 34 attendees/12 additional views (A)
- January 13 IASWCD Annual Conference "Soil Health Diagnostics" 159 attendee
- February 4 (Virtual) Lower Salomonie Watershed Field Day
- Indiana Hort Conference
- March 4-6 (Virtual) Indiana Small Farm Conference

G2. Local Level Partnership Support

1. Facilitate and Support Local Level Partnership's Outreach and Education

<u>Quarterly Target</u>: CCSI as a group materially participate in / support average of 15 LLP Outreach Efforts groups (CCSI Team Goal)

Workshops Completed

- January 19 (Virtual Shop Visit) Paul Jasa, UNL "Planter Set-up for High Residue Situations"; 223 registrants, 168 live attendees, 149 video views
- January 25, 27 (Webinar) Indian-Kentuck Watershed Cover Crop Webinar; 16 attendees; 46 video views (NPM, SPM)
- February 2 (Virtual Shop Visit) AJ Adkins, NTM Ag/Dawn Equipment "Planter Modifications for Different Planting Conditions"; 96 registrants, 52 live attendees, 75 video views
- February 3, 10, 17, 24 (Virtual) VUJC Land Stewardship Initiative; 7 20
- February 4 (Virtual) Lower Salomonie Watershed Field Day
- February 10 Howard/Tipton SWCD with Dr. Kris Nichols; 40 attendees
- February 12 (Virtual) Carbon and Ecosystems Markets with American Farmland Trust; 1061
 live attendees + 520 recording views
- February 16 (Webinar) Rodney Rulon "So... you want me to change how I farm?"; 194 registrants, 101 live attendees, 52 video views
- February 17 (Virtual) Howard/Tipton County Workshop with Rodney Rulon and Shalamar Armstrong; 35 attendees
- February 22, 25, March 1, 4 (Virtual) Advanced Soil Health Training for Ag Retail with TNC; 20
 25 attendees per session
- February 25 W4TL Steering Committee (Virtual) (SPM, NPM)
- March 2 (Virtual Shop Visit) Carter Morgan, Parke-Vermillion SWCD "Plan A (B, C, and D) for Planting Green"; 83 registrants, 40 live attendees – video to be posted
- March 4-6 (Virtual) Indiana Small Farm Conference
- March 2 IN PERSON Warrick County Breakfast

Workshops Cancelled

- Februrary 2 Southern Region Soil Health Workshop
- February 21 (In-Person) Howard/Tipton County Workshop

Workshops in Progress:

- 2021 CCSI Webinar and Virtual Shop/Field Visit Series
 - March 16 (Virtual Farm Visit) John Pike, Pike Ag "Precision Cover Cropping for Biostrip-till"
 - April (Virtual Farm / Lab Visits) Coordinating with a variety of potential guests, including David Brandt, Steve Groff, and Dr. Ray Weil.
- March 13 IN PERSON Orange Co Beginning Farmer Breakfast
- March 24 (Hybrid) Boone County Cover Crop Field Day
- April 2021 Upper Wabash Drainage Water Management Workshop
- 2021 Clay Co Soil Health Field Day (tentative)
- November 2021 Spencer/Perry Workshop with Rick Clark and Wayne Fredericks
- November 2021 Regional Ag Forum; Posey Count
- Daviess Co Soil Health Field Day, TBD 2021

- Vigo Co Small Farm Program TBD
- December 10, 2021 Howard-Tipton County SWCD with Dr. Kris Nichols

2. Consistent Soil Health Messaging

<u>Annual Target</u>: Outlined in fall with training team.

Foundational Soil Health Trainings / Awareness, Knowledge and Understanding of Soil Health Completed Trainings

Trainings in Progress:

- 2021 Soil Health Training Curriculum / Adaptation Planning
- March 11, 18, 25 CCSI-SARE Core Soil Health Training Series
- August 31-Sept 2 "3-Day Soil Health Training"
- Purdue Extension Soil Health Signature Program (A)
- Soil Health Nexus website development and review (A)
- TNC/NRCS/CCSI Soil Health Lab Manual (A)
- September 2021 Soil Health Nexus In-Service (A)

3. Professional Development Opportunities

<u>Annual Target</u>: Outlined in fall with training team.

Advanced Soil Health Trainings / Applied Soil Health Knowledge and Skills

Trainings in Progress:

• 2021 Soil Health Training Curriculum / Adaptation Planning

4. Messaging to/from Local Level Partnerships

Monthly Targets: 2-3 LLP visits. 1 Teleconference / Region (Each - NPM, SPM)

- January 12 SSCB (D)
- February 2 NW Soil Health Team Meeting (NPM)
- February 5 Virtual meet with Shelby, Warrick SWCD, to discuss needs for farmer breakfast. (SPM)
- February 19 IASWCD Board (D)
- February 23 CCSI SE Regional Teleconference (D, NPM, SPM, A)
- February 23 CCSI SW Regional Teleconference (D, NPM, SPM, A)
- February 24 CCSI NE Regional Teleconference (D, NPM, SPM)
- February 23 CCSI NW Regional Teleconference (D, NPM, SPM)
- February 25 Upper Wabash Virtual Event Planning (NPM)
- February 25 W4tL Steering Committee (NPM, SPM)

G3. General CCSI Outreach / Communication

1. Marketing

Quarterly Targets: 3-4 "formal" CCSI Updates (CCSI Team Goal)

<u>Annual Target:</u> 1-2 New External Partners

Ensure LLPs understand CCSI resources available to them; Ensure external partners are aware of CCSI strengths, tools, and opportunities.

- October 5 Events Newsletter: 1634 delivered; 36% open rate; 8% click rate
- October 29 Events Newsletter: 1234 delivered; 47% open rate; 14% click rate

- December 01 Events Newsletter: 1287delivered; 48% open rate; 10% click rate
- December 09 Upcoming CCSI Events: 1287delivered; 50% open rate; 11% click rate
- December 22 Events Newsletter: 1287delivered; 48% open rate; 10% click rate

2. Soil Health Messaging

Quarterly Targets: 3 Podcasts; 3-6 Blog Posts; 6 Newsletters;

Use social networks and other media tools to deliver soil health messaging and information.

Completed Materials:

- Videos:
- (Virtual Shop Visit) Paul Jasa, UNL "Planter Set-up for High Residue Situations" 149 video views
- (Virtual Shop Visit) AJ Adkins, NTM Ag/Dawn Equipment "Planter Modifications for Different Planting Conditions" 75 video views
- (Webinar) Rodney Rulon "So... you want me to change how I farm?" 52 video views
- Podcasts:
 - Soil Health Economics and Communicating with Ag Lenders with Ken Rulon and Keith Berns
 - Cover Crops and Soil Health in Sweet Corn Production
- Blogs
 - Sweet Corn Charlie Podcast Supplement (NPM)
 - Core Cover Crops and Soil Health Trainings (SPM)
- Social Media
 - January Twitter:
 - 19 Tweets, 30.2K impressions, 6 mentions, 669 profile visits, 14 new followers.
 - Webinar Ads: 11,962 impressions; 1086 engagements (9.08% rate)
 - February Twitter:
 - 23 Tweets, 29.1K impressions, 7 mentions, 693 profile visits, 7 new followers.
 - Webinar Ads: 12,591 impressions; 753 engagements (5.98% rate)
 - January Facebook:
 - 29,958 reach, 32,907 impressions
 - Webinar Ads: 9445 reach; 689 engagements and responses
 - o February Facebook:
 - 23,607 reach, 28,270 impressions
 - Webinar Ads: 17,247 reach; 174 responses
- Website
 - January 545 users (up 54%) / 728 sessions (up 52%)
 - February 554 users / 778 sessions

Materials in Progress:

- Cover Crops in Tomato Production Blog
- No-Till Pumpkin planting; follow up video and still footage.
- Sweet corn planter testing
- Adaptation of graphics to yard signs for download
- Adaptation of The Root Project to PowerPoint slides for download

G4. Research

Quarterly Targets: None

CCSI no longer leads research projects; CCSI provides connectivity between researchers and cooperators; potential research needs.

- Support Indiana University SARE Participatory Farmer Monitoring on Nitrate Loss (Yoder)
- Support Purdue University SARE Precision Winter Hardy Cover Cropping for Improving Farm Profitability and Environmental Stewardship (Armstrong)
- Support No-till Pumpkin and Sweet Corn in Cover Crops (Maynard)

G5. Funding

- EPA Farmer to Farmer Mentoring Grant-not awarded
- Corporate sponsorship in Virtual Shop Visit / Webinar and Podcasts

OTHER

- Professional Development
 - National No-Till Conference (D, A, NPM, SPM)
 - IASWCD Annual Conference (D, A, NPM SPM)
 - ACI EPLP 2/3 Statehouse Meeting (A)
 - ACI EPLP Meeting 3/1 (A)
 - Cover Crop Leadership Lab 1/25 (D)
- Steuben Co SWCD Staff Assistance help understanding and using virtual platforms for Annual Meeting needs (NPM)
- Virtual Field Day Kit to Barry Fisher to record demonstrations, etc
- NC SARE AGree Program Advisory Committee (D)