



# STATE OF INDIANA

## COMMISSION ON PROPRIETARY EDUCATION

Claudia Braman, Commissioner

302 West Washington Street  
Room E201  
Indianapolis, IN 46204-2767  
<http://www.in.gov/cope>

Date: September 17, 2010

To: Adam Horst  
State Budget Director

From: Claudia Braman  
Commissioner  
IN Commission on Proprietary Education

Subject: FY 2012 and 2013 Budget Overview

### **Commission on Proprietary Education Mission Statement**

The Commission is charged with regulating privately owned postsecondary career schools as prescribed within the Indiana code (IC 21-17 *et seq.*). Our mission is to maintain and to improve the educational quality and vocational effectiveness of the private career schools, and to protect Indiana citizens from the fraudulent activities of a minority of unscrupulous operators of such schools. The Commission is actively engaged in providing assistance to new vocational schools, an important economic resource for the State of Indiana.

### **Key Customers**

The Commission has determined its customers to be citizens of Indiana who seek information and assistance regarding private career schools concerning program availability, locations, costs, accreditation, and/or any information regarding the schools regulated by COPE currently, or in the past.

### **Primary Programs**

1. Complete accreditation processing of private career schools, consisting of new applications and annual renewals, annual financial statements and their review, student protection through Institutional Surety Bonds, the Career College Student Assurance Fund, and student complaints resolution.
2. Service student academic records from regulated institutions that are no longer in operation.

### **Key Objectives**

1. To support educational access through the processes of consumer protection and business support afforded by the accreditation process.
2. To ensure that a private career school has sound financial management with sufficient resources for its continued support.
3. To determine that a private career school has satisfactory training or educational facilities with sufficient tools, supplies, or equipment, and the necessary number of work stations or classrooms to adequately train, instruct, or educate the number of students enrolled or proposed to be enrolled.
4. To determine that a private career school has and follows rules established by the agency.